



Information on the protection and processing of personal data

According to art. 13 para. 1-2 and art. 14 para. 1-2 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46 / EC (general regulation on protection data) (Official Journal of the EU L 119, p. 1) - further on RODO - we would like to inform you that:

1. The administrator of your personal data is:

Jerry's Jarosław Sobkowiak , Polanka 18e / 9 street , 61-131 Poznań,

tax number - NIP

7821281713,

e-mail: biuro@dworgogolewo.pl

phone : +48 501 666 424

2. Purposes for processing your personal data:

Your personal data will be processed in order to:

- a) implementation of the contract concluded with the lessor, hereinafter referred to as the Administrator, as well as requesting your actions before its conclusion, in particular responding to inquiries regarding the services provided (basis: Article 6 paragraph 1 point b of the RODO)
- b) fulfillment of legal obligations incumbent on the Administrator, in particular those resulting from the Accounting Act - in order to fulfill reporting and accounting obligations (basis: Article 6 paragraph 1 point c of the RODO),
- c) resulting from the legitimate interests of the Administrator: conducting direct marketing of goods or services and for the purpose of establishing, defending and pursuing claims (basis: Article 6 paragraph 1 point f of the RODO),

In other cases, your personal data will be processed only on the basis of the prior consent for the purpose and scope of the consent.

3. Information on obtaining your personal data:

The Administrator receives your contact details directly from you (e.g. when you use our services) or through other people (e.g. intermediaries in offering our services to which you have shared your data). In the case of direct contact, you have full control over the scope of data made available to the Administrator. If the data is shared by another person, the Administrator usually collects only the basic contact details including: name, surname, e-mail address, telephone number and possibly other data resulting from the contract or order in connection with which the personal data is made available.



4. Information about recipients of personal data:

The recipients of your personal data may be subcontractors of the Administrator, entities providing the Administrator with accounting, IT, advertising, marketing, auditing, advisory, legal, transport and courier services.

5. Period during which data will be stored:

Your personal data will be processed for the period necessary to perform the contract, as well as for the period in which claims may be disclosed related to this contract, and also for the period required by applicable law in connection with the need to comply with tax obligations.

6. Information about the rights:

You have the right:

a. to request the access to your personal data (including to obtain a copy),

b. to request the rectification of your personal data, if the data are incorrect or incomplete,

c. to request the removal of your personal data ("the right to be forgotten"), in where one of the following circumstances applies:

- the data is not necessary for the purposes for which it was collected or otherwise processed,

- the data subject has withdrawn the consent on which the processing is based and there is no other ground for processing,

- the data subject has objected to the processing,

- data is processed unlawfully.

- data must be removed in order to comply with the legal obligation,

d. to request to limit the processing of your personal data if one of the following circumstances applies:

- the data subject questions the correctness of personal data,

- data processing is unlawful and the data subject opposes deletion, demanding a restriction instead,

- the administrator no longer needs data for his purposes, but the data subject needs them to identify, defend or pursue claims,

- the data subject has objected to the processing of the data - pending determination of whether the legitimate grounds on the part of the administrator override the grounds of objection,



e. to transfer your personal data if

- processing is carried out on the basis of the consent of the data subject or on the basis of a contract concluded with such a person,
- processing takes place in an automated manner,

f. to object to the processing of your personal data if:

- there will be reasons related to your particular situation,
- data are processed on the basis based on art. 6 sec.1 f i.e. necessity for purposes arising from legitimate interests pursued by the administrator

To the extent that you gave consent to the processing of your personal data, you have the right to withdraw your consent to the processing of your personal data at any time without affecting the legality of the processing that was made on its basis prior to your withdrawal.

7. Information on the right to submit a complaint to the supervisory authority:

You have the right to lodge a complaint with the supervisory body (i.e. to the President of the Office for Personal Data Protection), if in your opinion, the processing of personal data violates the provisions of the RODO.

8. Information whether the provision of data is a statutory / contractual requirement / condition of concluding the contract / obligation to provide data:

Providing data is voluntary, however, if you do not provide data, it will be an obstacle to entering into a contract and rendering services to you.

9. Transfer of data to a third country (i.e. outside the European Economic Area) / international organization:

Your personal data will not be transferred to a third country (i.e. outside the European Economic Area) or an international organization.

10. Information on automated decision making:

Your personal data are not subject to automated decision making, including they are not profiled.